EMBA Safeguarding Procedure for Churches

The following are important:

- The church has an 'up to date', agreed and working **Safeguarding Policy with appropriate procedures** in place.
- The church has a named person as the **Designated Person for Safeguarding (DPS).**
- All church post holders are 'up to date' with **BUGB 'Excellence in Safeguarding' Training** (Levels 2 and 3 as appropriate) and have current, 'up to date' **DBS checks.**

For urgent advice you can phone the CCPAS helpline any time.

Call 0845 120 4550

Please call during office hours for any advice that is non-urgent.

A concern about a Minister or Lay Pastor
contact one of the Regional Team IMMEDIATELY

Dave Bedford **(EMBA SG Adviser, based in Leicester)**	**07737 946 681**	**dbedford.emba@gmail.com**
Alan Davies **(EMBA SG Adviser, based in Nottingham)**	**07963 675 951**	**adavies.emba@gmail.com**
Mark Clay (EMBA RTL)	**07975 863 772**	**mclay.emba@gmail.com**
Mike Fegredo (EMBA RM)	**07972 350 242**	**mfegredo.emba@gmail.com**

OR BUGB Safeguarding Team 01235 517 719

Any concern for a child or an adult:

A. **The person with the concern formally notes the information surrounding the concern. Person notifies the DPS that same day.**

B. **The DPS will take the necessary action which may include contacting:**

- **Your Local Authority Designated Officer (LADO) for safeguarding**
- **The CCPAS advice line**
- **An EMBA Safeguarding Adviser / an EMBA Regional Minister**
- **BUGB Safeguarding Team**

C. **As needed meetings will be held to plan a way forward and to take appropriate action.**